



## TRAINING DATES FOR 2019

	PRETORIA	JHB RIVONIA	CAPE TOWN	DURBAN	MIDDELBURG	VAAL V D BIJL	BLOEM- FONTEIN
<b>MOD 1</b> <b>FACILITATOR</b> <b>R5250.00</b> <b>(Incl. VAT)</b> <b>Duration: 5</b> <b>Days</b>  <b>SATURDAYS</b> <b>R4725 3 DAYS</b>	11-15 FEB 4 – 8 MAR 1 – 5 APR 6 – 10 MAY 10 – 14 JUN 15 – 19 JUL 26 – 30 AUG 16 – 20 SEPT 21 – 25 OCT 18 – 22 NOV 9 – 13 DEC  2,9, 16 FEB 17, 24, 31 AUG	18 – 22 FEB 11- 15 MAR 8 – 12 APR 13 – 17 MAY 3 -7 JUN 22-26 JUL 19 – 23 AUG 9 – 13 SEPT 14 – 18 OCT 11 – 15 NOV 2 – 6 DEC  23 FEB 2,9 MAR 27 APR 4, 11May 29 JUN 6,13 JULY 2,9,16 NOV 2019	21 – 25 JAN 11 – 15 MAR 1 – 5 APR 22 – 26 JUL 26 – 30 AUG 4 – 8 NOV  2,9,16 FEB 23,30 MAR 6 APR 8,15, 22 JUN	14 – 18 JAN 11 – 15 MAR 6 – 10 MAY 15 – 19 JUL 9 – 13 SEPT 18 – 22 NOV  2,9,16 MAR 8,15,22 JUN	4 – 8 FEB 08 – 12 APR 10 – 14 JUN 14 – 18 OCT	4 – 8 FEB 3 – 7 JUN 12 – 16 AUG 7 – 11 OCT	11-15 FEB 13 - 17 MAY 22 – 26 JUL 12 – 16 AUG 9 – 13 SEPT 11 – 15 NOV
<b>MOD 2</b> <b>ASSESSOR</b> <b>R5600.00</b> <b>(Incl. VAT)</b> <b>Duration: 5</b> <b>Days</b>  <b>SATURDAYS</b> <b>R4725 3x DAYS</b>	14 – 18 JAN 4 – 8 FEB 4 – 8 MARI 15 – 18 APR 20 – 24 MAY 3 – 7 JUN 8 – 12 JUL 29 JUL–2 AUG 2 – 6 SEPT 28 OCT – 1 NOV 2 – 6 DEC  12, 19, 26 JAN 4, 11, 18 MAY 13,20,27 JULY 5, 12, 19 OCT	21 – 25 JAN 11 – 15 FEB 4 – 8 MAR 29 APR – 3 MAY 24 – 28 JUN 15 – 19 JUL 12 – 16 AUG 2 – 6 SEPT 21 - 25 OCT 25 – 29 NOV 9 – 13 DEC  23,30 MAR 6 APR 1,8, 15 JUN	28 JAN – 1 FEB 25 FEB – 1 MAR 8 –12 APR 3 – 7 JUN 29 JUL – 2 AUG 9 – 13 SEPT 18 – 22 NOV  23,30 MAR 6 APR 5,12,19,OCT	21 – 25 JAN 18 – 22 FEB 18 - 22 MAR 1 – 5 APR 3 -7 JUN 22 – 26 JUL 26 – 30 AUG 7 – 11 OCT 25 – 29 NOV  11,18,25 MAY 17,24,31, AUG	4 – 8 MAR 29 JUL – 2 AUG 4 – 8 NOV	18 – 22 FEB 24 – 28 JUN 19 – 23 AUG 14 – 18 OCT	21 – 25 JAN 25 FEB – 1 MAR 1 – 5 APR 27 – 31 MAY 29 JUL – 2 AUG 7 – 11 OCT

	PRETORIA	JHB RIVONIA	CAPE TOWN	DURBAN	MIDDELBURG	VAAL V D BIJL	BLOEM- FONTEIN
<b>MOD 3</b> <b>FUNDAMENTALS</b> <b>R4450.00</b> <b>5 Days</b>	28 – 31 JAN 11-14 FEB 8 – 11 APR 10 – 13 JUN 5 – 9 AUG 14 – 18 OCT	4 -7 FEB 4 -7 MAR 13 – 16 MAY 22 – 25 JUL 16 – 19 SEPT 11-15 NOV	4 -7 MAR 13 -16 MAY 16-20 SEPT 11- 15 NOV	4 -7 MAR 13- 16 MAY 16 – 20 SEPT 4 – 8 NOV			
<b>MOD 4</b> <b>DESIGN &amp; DEVELOP LEARNING MATERIAL</b> <b>R8250.00</b>  <b>Duration: 9 Days</b>  <b>SATURDAYS</b> <b>Duration: 6</b>	27 – 31 MAY & 18 – 21 JUN  10 – 14 JUN & 16 – 19 JUL  12 – 16 AUG & 26 – 30 AUG  9 – 13 SEPT & 1 – 4 OCT  11 – 15 NOV & 2 – 5 DEC  17, 24, 31 AUG 14,21 SEPT 5 OCT	6 – 10 MAY & 21 – 24 MAY  19 – 23 AUG & 2 – 5 SEPT  7 – 11 OCT & 28 – 31 OCT  4 – 8 NOV & 18 -21 NOV	6 – 10 MAY & 21 – 24 MAY  19 – 23 AUG & 3 – 6 SEPT  14 – 18 OCT & 28 OCT – 31 OCT  25 – 29 NOV & 2-5 DEC	27 – 31 MAY & 11 – 14 JUN  12 – 16 AUG & 3 – 6 SEPT  28 OCT – 1 NOV & 12 – 15 NOV			
<b>MOD 5</b> <b>DESIGN &amp; DEVELOP ASSESSMENTS</b> <b>R5600.00</b> <b>Duration: 5 Days</b>	8 – 12 APR 13 – 17 MAY 3 – 7 JUN 19 – 23 AUG 16 – 20 SEPT 18 – 22 NOV	11 – 15 MAR 8 – 12 JUL 9 – 13 SEPT 4 – 8 NOV	4 – 8 FEB 27 – 31 MAY 21 – 25 OCT	4 – 8 FEB 15 – 18 APR 1 – 5 JUL 21 – 25 OCT			

	PRETORIA	JHB RIVONIA	CAPE TOWN	DURBAN	MIDDELBURG	VAAL V D BIJL	BLOEM- FONTEIN
<b>MOD 6</b> <b>MODERATOR</b> <b>R5250.00</b> <b>Duration: 5 Days</b>	21 – 25 JAN 25 FEB – 1 MAR 1 – 5 APR 6 – 10 MAY 24 – 28 JUN 22 – 26 JUL 12 – 16 AUG 2 – 6 SEPT 30 SEPT – 4 OCT	28 JAN – 1 FEB 25 – 29 MAR 27 – 31 MAY 8 – 12 JUL 30 SEP – 4 OCT 18 – 22 NOV 2 – 6 DEC	11 – 15 FEB 29 APR – 3 MAY 15 – 19 JUL 7 – 11 OCT 9 – 13 DEC	11 – 15 FEB 20 – 24 MAY 29 JUL – 2 AUG 14 – 18 OCT 2 – 6 DEC	1 – 5 APR 12 – 16 AUG 2 – 6 DEC	8 – 12 APR 15 – 19 JUL 4 – 8 NOV	8 – 12 APR 3 -7 JUN 23 – 27 SEPT 2 – 6 DEC
<b>R5250 4X DAYS</b>	23 FEB 2,9,16 MAR 13. 20,27 JUL 3 AUG 9,16,23,30 NOV	4,11,18, 25 MAY 7,14,21,28 SEPT	13,20,27 JUL& 3AUG	12,19,26,OCT 2 NOV			
<b>MOD 7</b> <b>LEARNER</b> <b>SUPPORT &amp;</b> <b>COACHING</b> <b>R4450</b>  <b>Duration 4 Days</b> <b>1 Support</b>	9 – 12 JUL 10 – 13 SEPT 22 – 25 OCT 26 – 29 NOV	15 – 18 APR 11 – 14 JUN 5 – 8 AUG 15 – 18 OCT	11 – 14 JUN 5 – 8 AUG 23 – 27 SEPT	18 – 21 JUN 20 – 23 AUG 7 – 10 OCT			
<b>MOD 8</b> <b>SDF</b> <b>R8250.00</b> <b>Duration 4 Days</b> <b>+ 7 weeks</b>	22 – 25 JAN 19 – 22 FEB 12 – 15 MAR 28 – 31 MAY 20–23 AUG 10 – 13 SEP 8 – 11 OCT 26 – 29 NOV	15 – 18 JAN 26 FEB – 1 MAR 26 – 29 MAR 21 – 24 MAY 30 JUL – 2 AUG 27 – 30 AUG 29 OCT -1 NOV 26 – 29 NOV	19 – 22 FEB 15 – 18 APR 19 – 22 FEB 13 – 16 AUG 1 – 4 OCT	29 JAN – 1 FEB 26 FEB – 1 MAR 9 – 12 APR 5 – 8 AUG 10 – 13 DEC	6 – 9 MAY 12 – 15 NOV		19 – 22 FEB 5 – 8 AUG 15 – 18 OCT
<b>SATURDAY 3X</b> <b>R7950.00</b>	25 MAY 1, 8 JUN 26 OCT 2, 9, NOV			23 FEB , 2,9			

	PRETORIA	JHB RIVONIA	CAPE TOWN	DURBAN	MIDDELBURG	VAAL V D BIJL	BLOEM- FONTEIN
SDF,LSC, DDA DDM ALL SUPPORT DAY	10 JAN 11 JAN 25 JAN 8 MAR 26 APR 31 MAY 21 JUN 5 JUL 22 JUL 23 AUG 27 SEP 25 OCT 22 NOV 6 DEC	15 FEB 1 MAR 29 MAR 1 APR 10 MAY 10 JUN 2 AUG 30 AUG 4 OCT 1 NOV 25 NOV					
ACCREDITATION HELP	11 MAR 19 AUG 25 NOV		15 NOV				
US 117877 COACHING ON THE JOB – 1 on 1 R3950 3x DAYS	23 -25 SEPT			2 – 4 OCT			

### Payment Terms and Conditions:

- 50% payment to be made to confirm booking. Balance to be paid during the week of training or last day of training.
- If you do not attend on the booked date a R1000.00 booking fee could be kept as a penalty charge.
- Cancellations must be made at least 5 days prior to the start of the course or the penalty will apply.
- Results (Statement of Result & Certificate) will not be issued unless the account is paid in FULL duration as per ETDP Seta's procedures.
- You can only enroll for the Moderators course, 2 months after you have completed the Assessor Course successfully.
- Training Interventions could be cancelled if we have less than 3 Learners scheduled, we will notify you on the Wednesday before the course starts.
- In-House Training and special rates can be arranged for Group bookings.
- **PLEASE NOTE: WE ASSESS PEOPLE IN TRAINING AND NOT GOODS**

## How our course bookings work:



**Step 1:** Phone, email, walk-in, Aweber or browse our website for information.



**Step 2:** Complete the quotation/enrolment form and send it back to us via email or fax.



**Step 3:** We issue you with a quotation for the course you have selected as per our schedule soon as possible.



**Step 4:** You can make the payment to secure your booking with (50% of the course fees) or pay the course in full.



**Step 5:** From the Tuesday, latest Wednesday the week before the course starts we will email course confirmation and directions to you. Training starts 8:00am to 3:30pm from Monday to Friday or for the duration of the training program. The Facilitator will discuss the ground rules on Monday Morning with the Group to accommodate all learners.



**Step 6:** Attend the course as per your quote/enrolment and should you not be able to attend, kindly inform us, via email at least 5 days prior to the training. Cancellation on the 1<sup>st</sup> day of the training will bear a penalty of R1000. We will schedule you for the next available training program or for a date that is convenient for you.



**Step 7:** Please remember to take the directions with you on Monday morning - Enjoy your training and please drive safely.

**GOOD NEWS** You may pay on a LAY-BY system that is convenient for you.

## Training Venues

*Please note that the venues for Cape Town, Durban, Johannesburg, Middelburg and Van der Bijl Park, are training venues only, they are used on an ad hoc basis.*

*All correspondence and enrolments, must go through our Pretoria Head Office.*

*IF THERE ARE LESS THAN THREE (3) LEARNERS ENROLLED AT OUR CAPE TOWN, DURBAN, JOHANNESBURG, MIDDELBURG AND VAN DER BIJL PARK, VENUES THE COURSE MAY BE CANCELLED AND LEARNERS WILL BE MOVED TO THE NEXT AVAILABLE DATE. IN THE EVENT OF A COURSE CANCELLATION ALL CANDIDATES WILL BE INFORMED.*

### Head Office - Pretoria Venue:

Accreditation and Training Services  
7 Van Wouw Street  
Groenkloof, Pretoria  
25°46'18.0"S 28°12'35.2"E

### Bloemfontein:

Ahelana First Aid  
Woodland Hills Boulevard 3  
Woodland Hills  
Bloemfontein  
29°03'38.1"S 26°10'28.1"E

### Cape Town Venue:

7 Bordeaux Close  
La Rochelle  
Bellville  
Cape Town  
33°52'55.1"S 18°39'13.3"E

### Durban Venue:

MB House  
641 Ridge Road  
Berea, Durban  
29°49'47.1864"S,31°0' 15.0516"E

**Johannesburg Venue:**

Unit 9 Rivonia Gate Office Park  
381 Rivonia Boulevard  
(c/o 12<sup>th</sup> Ave & Rivonia Blvd)  
Sandton  
26°02'52.3"S 28°03'34.5"E

**Middelburg Venue:**

4 Audrey Blignaut Street  
Gholfsig  
Middelburg  
0129

**Vanderbijlpark Venue:**

Stonehaven on Vaal  
Next to Baddrift Bridge  
Sylviavale AH  
Vanderbijl Park  
1911  
S26° 44 min 53.8 sec  
E27° 49 min 32.0 sec

***Kindly note on completion of all the ODETDP modules,***

***a Final SETA requirement of an Integrated Assessment, consisting of a 90 minute session will apply to qualify you for the***

***National Certificate Qualification 50334***